

LAKESIDE VILLAGE PARCEL OWNER'S ASSOCIATION

IMPROVEMENT REQUEST FORM

In accordance with the recorded covenants, conditions and restrictions of the Association, and in order to protect each individual owner's rights and values, it is required that any member of the Association who is considering improvements of his/her property, common property, utility/drainage easements, to include, but not limited to patio covers, roofs, decks, outside buildings, fencing, building add-ons etc., submit the following to The Board for review and approval before any work commences:

1. A completed Improvement Request Form;
2. A detailed plan which described the proposed improvements. The plan should include a drawing showing the complete dimensions of any structure to be built (width, length and height) and type of building materials to be used; including the color it would be painted. Landscaping should include the type and size of materials such as bricks, blocks, timbers, etc.,
3. Fill and location in easement area. NOTE: Utility/Drainage/Road easements are reserved for maintenance, repair at any time required will be at the expense of the property owner to repair or replace.
4. A site plan which shows the position of the structure/landscaping on the lot/easement, including distances to the lot boundaries.
5. Property owner must obtain and submit a copy of building permit from Union County, if applicable.

APPROVAL MUST BE OBTAINED PRIOR TO INITIATING WORK ON PLANNED IMPROVEMENTS. FAILURE TO SUBMIT REQUESTED ATTACHMENTS PRIOR TO CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. IF ANY CHANGE IS MADE WITHOUT APPROVAL, THE BOARD HAS THE RIGHT TO REQUIRE THE PROPERTY OWNER TO REMOVE THE IMPROVEMENT FROM THEIR PROPERTY. ANY PROPERTY OWNER CONSIDERING ANY EXTERIOR IMPROVEMENT TO THEIR PROPERTY IS URGED TO REVIEW THE ASSOCIATION COVENANTS, UNION COUNTY CODES AND RECORDED DEED RESTRICTIONS PRIOR TO INITIAL REQUEST.

Please print the following information:

Owner's Name _____ Home Phone _____

address _____ Cell Phone _____

Contractor's Name _____ Contractor's Phone _____

Briefly describe the improvements

Proposed Construction Date _____ Estimated date of Completion _____

I understand that The Board will act on this request within fifteen (15) days of receipt and contact me in writing regarding their decision. I agree not to begin property improvements without written approval from The Board.

Property Owner's Signature _____ DATE _____

Date received by Board _____ Received By _____

Final Architectural Disposition _____

Date Final Disposition was given to submitter _____

Board Member providing response _____